

**Approved Minutes of the Maricopa HOME Consortium  
Public Meeting  
October 20, 2016  
9:30 a.m.**

**Present:** Matt Hess, City of Avondale  
D.J. Gibson, City of Avondale  
Barbara Bellamy, City of Chandler  
Melissa Vizzerra, City of Chandler  
Gilbert Lopez, City of Glendale  
Renee Ayres-Benavidez, City of Glendale  
Charyn Palmisano, City of Glendale  
John Carnero, City of Glendale  
Jaime Gonzalez, City of Peoria  
Michelle Albanese, City of Scottsdale  
Jason Hughes, City of Surprise  
Alicia Rubio, City of Surprise  
Maryna Leyvas, City of Tempe  
Elizabeth Garcia, City of Tempe  
Rachel Milne, Maricopa County  
Carissa Cyr, Maricopa County  
Regina Marette, Maricopa County  
Theo Brothers, Maricopa County  
Maribel Saucedo, Habitat for Humanity  
Linsie Kalland, Habitat for Humanity  
Gabriela Aguayo, Newtown CDC  
Jose Velazquez, Newtown CDC  
Mary Ramirez, Trellis  
Maribell Valdez, Trellis

**1. Call to Order and Roll Call-**

At 9:30 a.m., Rachel Milne called to order the October 20, 2016 Maricopa HOME Consortium Public Meeting held in the Roosevelt Room, at 234 North Central Ave., 3<sup>rd</sup> Floor, Phoenix, Arizona 85004. Regina Marette called the roll and a quorum was established.

**2. Approval of Minutes (09/15/16)-**

Rachel called for a motion to approve the minutes of the September 15, 2016 monthly HOME Consortium Public Meeting. Barbara Bellamy motioned to approve the September 15, 2016 minutes. The motion was seconded by Gilbert Lopez and passed unanimously.

**3. FY 2016-17 Contract Update and Subrecipient Agreements-**

Regina said that the County is diligently working on the contract agreements. However, many of the Consortium Work Statements, which are a part of the contract, have not been submitted by members. She urged the members that had not turned them in to date to please do so as soon as possible. Rachel apologized for the arduous process of these Agreements and stated that it is her hope that next year they would go much smoother.

**4. FY 2017-18 CHDO Applications-**

Regina announced that the FY2017 CHDO applications will be available tomorrow. The applications are due on December 8, 2016. She stated that after the applications are submitted, the County would be looking for volunteers to participate on the CHDO Applications Review

Subcommittee. If there are no volunteers, it is the City of Peoria and Tempe's turn. However, if a CHDO application is received that will be working with in either of those cities, we would request replacement volunteers. Regina asked members to please let the County know if you are interested in volunteering.

**5. Monitoring Plan**

Carissa said we will be beginning monitoring in the upcoming quarter. The cities of Gilbert, Surprise, Chandler, and Glendale will be first on the rotation. The County will then move on to the other jurisdictions.

**6. Announcements and Information**

- Maricopa County announced that it will host a Section 3 and SAMS.Gov training immediately following the November Consortium meeting.
- Maricopa County announced that Margaret Kilman, Homeless Coordinator for Maricopa County will be giving a presentation on the latest news in regional homeless programs.
- Rachel announced that the County has a Grants Accountant vacancy.
- Rachel announced that the County is expecting to issue a program income NOFA in January for approximately \$400,000. Details will follow.

**7. Call to the Public-**

*No response from the public.*

**8. Adjournment-**

There being no other business, the Chair entertained a motion for adjournment by Gilbert Lopez and seconded by Matt Hess. The motion passed unanimously. The meeting was adjourned at approximately 10:24 a.m. The next scheduled public meeting will be October 20, 2016.

Respectfully submitted,



Regina Marette  
Recording Secretary